

**FAMILY NAME: Bekcic Vicentijevic**

**FIRST NAMES: Mirjana**

**DATE OF BIRTH: 11.11.1976.**

**PASSPORT HOLDER: Serbian**

**EDUCATION:**

<b>INSTITUTION (DATE FROM - DATE TO)</b>	<b>DEGREE(S) OR DIPLOMA(S) OBTAINED:</b>
Republic association of Engineers (Jun 2013)	State engineering license for energy efficiency
Ministry of justice and public administration Republic association of Engineers (November 2006)	court expert in the field of architecture State engineering license for planning
University of Nis, Faculty of Civil Engineering, (2001-2004)	Master of Science in Civil Engineering
University of Nis, Faculty of Civil Engineering, (1995-2001)	Architect

**LANGUAGE SKILLS:** Indicate competence on a scale of 1 to 5 (5 - excellent; 1 - basic)

<b>LANGUAGE</b>	<b>READING</b>	<b>SPEAKING</b>	<b>WRITING</b>
English	5	4	5
Russian	4	3	3
Italian	2	2	1

**MEMBERSHIP OF PROFESSIONAL BODIES:** Serbian chamber of engineers, Register of court experts

**KEY QUALIFICATIONS:**

Project Planning,  
Design a study of energy efficiency,  
Energy auditing,  
3D visualization,  
Interior Design,  
Excellent communication and presentation skills  
High time management skills

**PRESENT POSITION: Project financing assistant (PUC NAISSUS)**

**JOB DESCRIPTION:**

- Managing regional and international projects in the field of water supply and sewerage;
- Preparation and implementation projects in the field of Energy Efficiency;
- Preparing application for domestic and EU funds;
- Coordination and implementation projects from domestic and EU funds

**YEARS WITHIN THE FIRM:** February 2012 – Present (5 years)

**OTHER QUALIFICATIONS:**

- President of the Energy Committee of the PUC Naissus dealing with water supply and sewerage wastewater
- Participation in seminars on numerous topics: energy efficiency and sustainable development, business communication skills, B2B, business plan and feasibility studies, etc.
- Assisting in project management, including project writing, implementing and managing.
- Developing of various project regarding EU Integration processes for Serbian enterprises and society, socio-economic development and SME strengthening.
- Experience in training, business coaching and consulting, as well as in training of trainers.

**SPECIFIC EXPERIENCE IN THE REGION:**

COUNTRY	DATE FROM - DATE TO
The Western Balkans	April 2014 <b>Position:</b> implementer <b>Project title:</b> Danube Water Program, Energy Efficiency capacity building program conducting by ECONOLER
Serbia	December 2013-Jun 2016 <b>Position:</b> Project manager <b>Project title:</b> Association for water preservation and protection in South Serbia DWP programme
Serbia, Italy	September 2011 – September 2012 <b>Position:</b> Project assistant <b>Project title:</b> NOWESES RSEDP2 programme 07SER01/13/51/27
Serbia	2010 <b>Position:</b> Project assistant <b>Project title:</b> Implementation of management system in GP Invest Gradnja EBRD
Serbia	2011-2012 <b>Position:</b> Project assistant <b>Project title:</b> Integrating distributed municipal offices in the Green Svrljig into effective mentored citizen-care centre European Commission

**PROFESSIONAL EXPERIENCE:**

LANGUAGE DATE FROM DATE TO	COMPANY & REFERENCE PERSON (NAME & CONTACT DETAILS)	POSITION	DESCRIPTION
February 2012 – Jun 2016	<b>PUC Naissus</b> Kneginje Ljubice 1/l	investment and monitoring engineer	Organization and supervision under the complex investment project; Coordination of investment project realization; participate in investment plan production;
Jun 2011 – February 2012	<b>Regional Chamber of Economy Niš,</b> Mr.Aleksandar Popovic +38162 238 547	EU projects Assistant	EU projects implementation
November 2009 – February 2012	<b>Planning Office “Supervision”,</b> Kraljevica Marka 1-a supervision.nis@gmail.com +38118 525 580	Architect	Conceptual project design; Main project design; Interior project design; Supervision of the constructions
September 2009 – February 2009	<b>Planning Office “Mi-project”</b> Generala Milojka Lesanina 35 jov.mita@gmail.com +38118 248 295	Architect; First Assistant of the leading architect	Conceptual project design; Main project design; Interior project design; Supervision of the constructions
April 2008 – July 2008	<b>PUC Niš Stan</b> Branka Krsmanovica 2, Niš	Architect	Supervision of the local government constructions in progress – public structures of general interest
September 2004 – April 2008	<b>Planning Office “Invest Projekt A.D. ”,</b> Janka Veselinovica 5 <sup>a</sup>	First Assistant of the leading architect	Conceptual project design; Main project design; Interior project design; Supervision of the constructions